



國立清華大學
NATIONAL TSING HUA UNIVERSITY

Fall/Spring Admission



**Step by Step Tutorial
for International Students**



<https://oga.site.nthu.edu.tw/>

| drs@my.nthu.edu.tw

Application Procedure

1 Before starting

- 1.1 Check whether you are eligible to apply or not
- 1.2 Review application guidelines
- 1.3 Log in **Online Application System**

2 Follow **5 STEPS** to proceed

- 2.1 Fill out online application form
- 2.2 Fill out recommenders and send the notice
- 2.3 Pay application fee
- 2.4 Upload required documents
- 2.5 Confirm and **submit**(finish before DEADLINE)

3 Review by **OGA** and departments

- 3.1 Please wait for further notification about replenishment.

4 Admitted list announcement

- 4.1 Check the admission result on OGA website.



1. Before starting

1.1 Check whether you are eligible to apply or not

Please check the eligibility first to make sure you are eligible to apply as an international student.



國立清華大學全球事務處

Office of Global Affairs, National Tsing Hua University

ABOUT
US

INTL
COLLABORATION

PROSPECTIVE
STUDENTS

CURRENT
STUDENTS

EXCHANGE
PROGRAM

Why NTHU

Eligibility

Scholarships

Fees

Intl. Degree Admission

Overseas Chinese Degree Admission

Mainland China Degree Admission

Dual Degree Program



國立清華大學

NATIONAL TSING HUA UNIVERSITY

1. Before starting

1.2 Review application guidelines

Please read the application guidelines carefully, especially about requirements of each department to clarify what kind of documents you will need to prepare.



國立清華大學全球事務處
Office of Global Affairs, National Tsing Hua University

* Select the year and section you'll apply

The screenshot shows the navigation menu of the Office of Global Affairs website. The 'PROSPECTIVE STUDENTS' tab is selected and highlighted with a white border. A yellow arrow points from this tab to a sub-menu that lists various admission categories: 'Why NTHU', 'Eligibility', 'Scholarships', 'Fees', 'Intl. Degree Admission', 'Overseas Chinese Degree Admission', 'Mainland China Degree Admission', and 'Dual Degree Program'. The 'Intl. Degree Admission' option is highlighted with a yellow box. A yellow arrow also points from this box to a specific page in a separate screenshot.

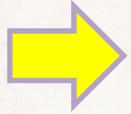
This screenshot shows the 'Intl. Degree Admission' page. At the top, there is a breadcrumb trail: 'Home / Prospective Students / Intl. Degree Admission'. Below this, there are several buttons for applying to different programs: 'Introduction', 'Apply 2022 Fall Ukraine Project', 'Apply 2022 IBP Program', 'Apply 2022 Fall Graduate', 'Apply 2023 Spring Program' (which is highlighted in purple), 'FAQs', and 'Contact Us'. Underneath the buttons, there is a section titled '2023 Spring Programs for International Students' with a list of links: '2023 Spring Application Guidelines for International Students (Undergraduate & Graduate)' (circled in red) and 'Program Specific Requirement ~coming soon~'. A yellow arrow points from the 'Intl. Degree Admission' box in the previous screenshot to this specific link.



國立清華大學
NATIONAL TSING HUA UNIVERSITY

1. Before starting

1.3 Log in Online Application System



<https://nthuoga-admission.vm.nthu.edu.tw/student/index/portal>

 National Tsing Hua University (NTHU)
International Student Application System

NTHU International Student Degree Application System

Undergraduates

NTHU Fall 2022 Admission (Undergraduate)

Application Period: 2021-11-01 00:00:00~2022-01-31 15:00:00

APPLY

**(1) Select the one that
you'll apply**

Graduates

NTHU Fall 2021 Admission (Graduate)

Application Period: 2021-01-01 00:00:00~2021-03-15 15:00:00

APPLY

Spring Application

NTHU Spring 2022 Admission

Application Period: 2021-08-01 00:00:00~2021-09-30 15:12:00

APPLY

 National Tsing Hua University (NTHU)
International Student Application System

NTHU Fall 2022 Admission (Undergraduate)

(3) Log in

New User

1. Fall 2022 application for undergraduate programs starts from November 1 to January 31, 2022 (10:00 Taiwan Time).

2. This application system is applied to international students only. Overseas Chinese students, students from Hong Kong, Macau or China DO NOT APPLY via this system.

3. Application Fee: USD 80 non-refundable fee per application/program

Register

(2) Register

Login

Email

Password

Code

6830

Forget password

Login

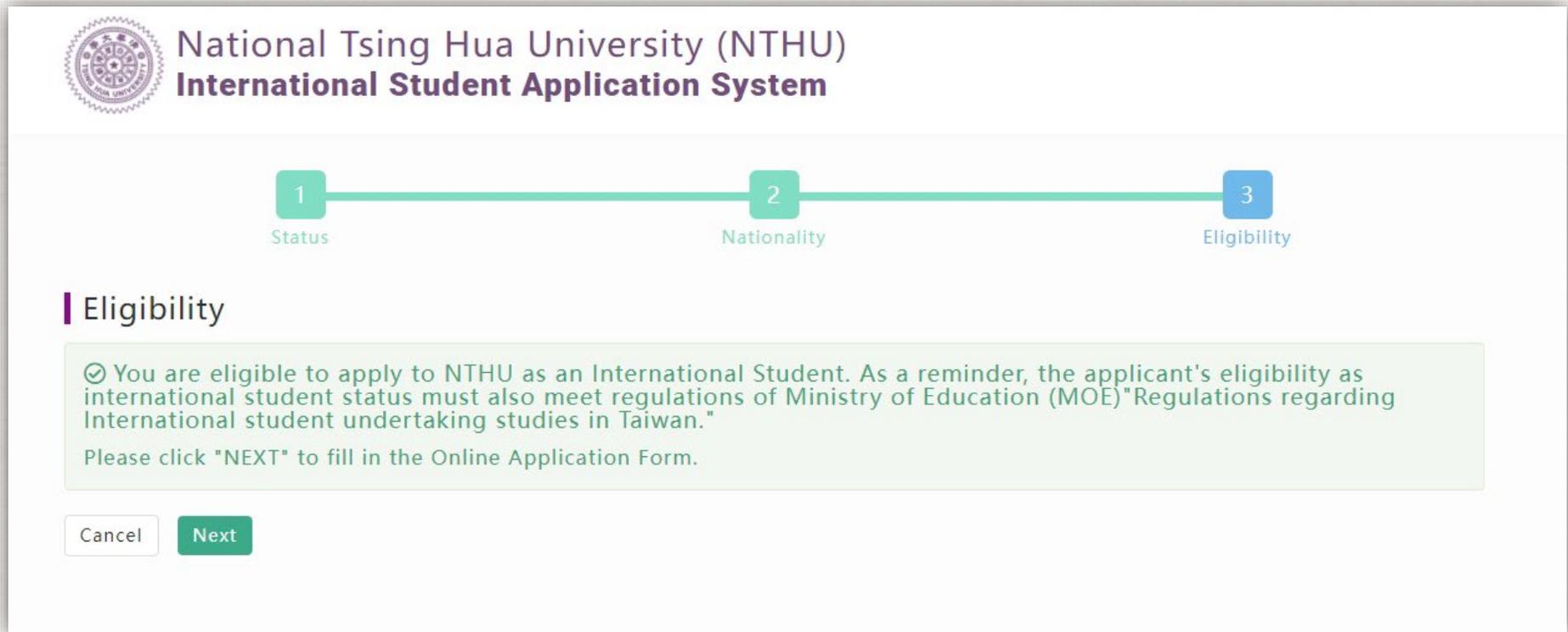


國立清華大學
NATIONAL TSING HUA UNIVERSITY

2. Follow 5 STEPS to finish the online application

* Before 5 steps : Check the eligibility again

This is for making sure your identity is feasible to apply. Please fill in truthfully.



 National Tsing Hua University (NTHU)
International Student Application System

1 Status — 2 Nationality — 3 Eligibility

Eligibility

☑ You are eligible to apply to NTHU as an International Student. As a reminder, the applicant's eligibility as international student status must also meet regulations of Ministry of Education (MOE) "Regulations regarding International student undertaking studies in Taiwan."

Please click "NEXT" to fill in the Online Application Form.



2. Follow 5 STEPS to finish the online application

2.1 Fill out online application form

Fill in the necessary information in this page and click **“SAVE” & “NEXT”**.

The screenshot displays a five-step progress bar at the top. Step 1, 'Fill out online application form', is highlighted in dark grey. Steps 2-5 are in light grey. Below the progress bar, the title 'Fill out online application form' is followed by two asterisked instructions: '* Required information is marked with an asterisk' and '* Information that you enter into the fields will not be saved until you click the "Save" bottom of each page'. A navigation bar contains 'Home', 'Save', and 'Next' buttons. A red box highlights the 'Save' and 'Next' buttons, with a large red arrow pointing to the 'Next' button. The main form area is titled 'Personal Data' and contains two rows of input fields. The first row is for the 'English Name', with sub-fields for 'First', 'Middle', and 'Last'. Below these fields is a note: 'Please print as it appears on your passport name(s) and do not use abbreviations. Fill out your name (the beginning letter of each word) in capital letters. Ex. Andrew Shu'. The second row is for the 'Chinese Name (Fill out in Chinese only if applicable)' with a single input field.

1	2	3	4	5
Fill out online application form	Fill out Recommenders (Do Not Fill Out)	Pay Application Fee	Upload Required Documents	Confirm and Submit

Fill out online application form

* Required information is marked with an asterisk
* Information that you enter into the fields will not be saved until you click the "Save" bottom of each page

Home **Save** **Next**

Personal Data

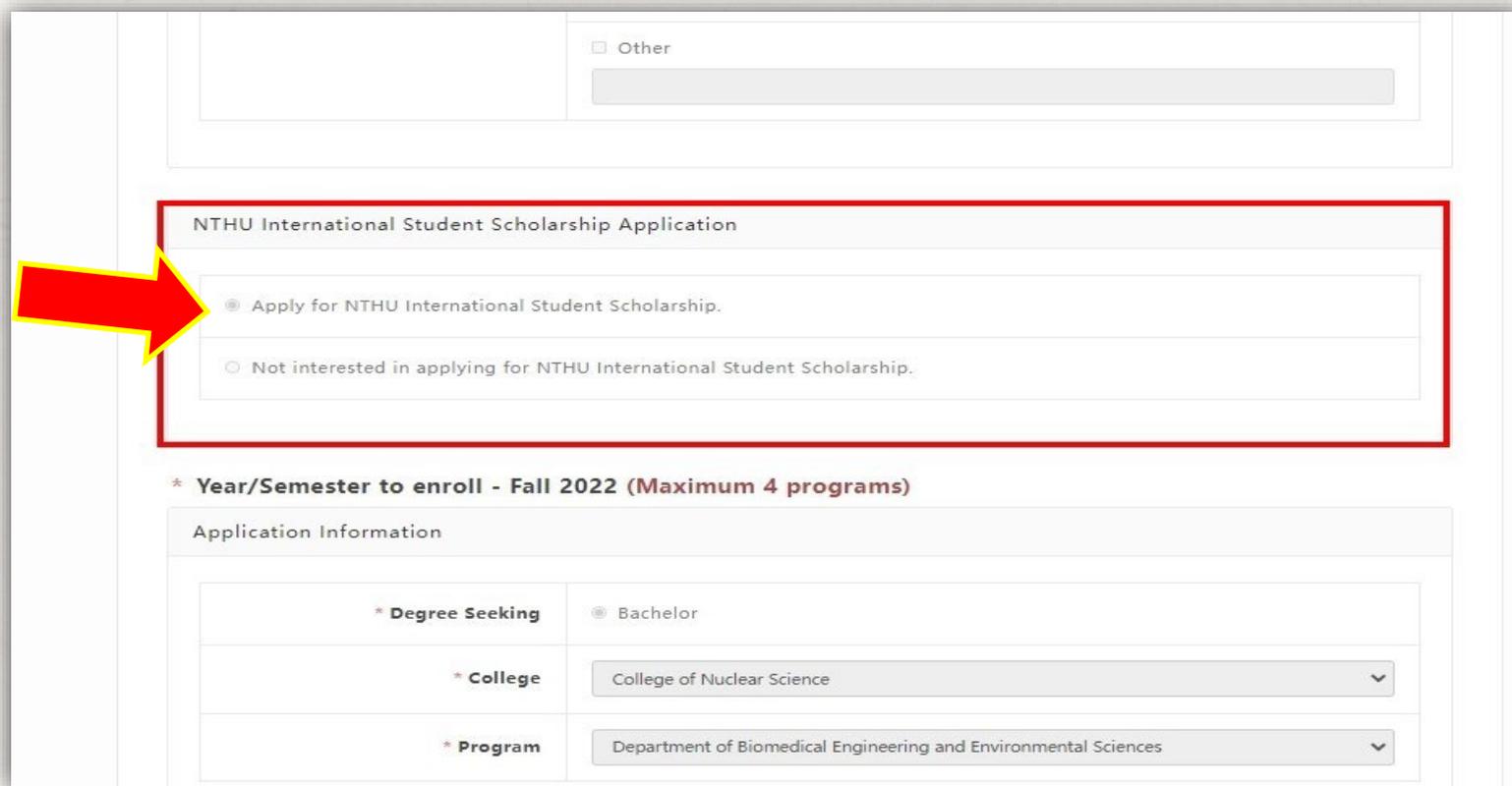
* English Name	First	Middle	Last
	Please print as it appears on your passport name(s) and do not use abbreviations. Fill out your name (the beginning letter of each word) in capital letters. Ex. Andrew Shu		
Chinese Name (Fill out in Chinese only if applicable)			



2. Follow 5 STEPS to finish the online application

2.1 Fill out online application form

About **NTHU International Student Scholarship**, you may choose whether you would also like to apply or not in this section.



Other

NTHU International Student Scholarship Application

Apply for NTHU International Student Scholarship.

Not interested in applying for NTHU International Student Scholarship.

* Year/Semester to enroll - Fall 2022 (Maximum 4 programs)

Application Information

* Degree Seeking	<input checked="" type="radio"/> Bachelor
* College	College of Nuclear Science
* Program	Department of Biomedical Engineering and Environmental Sciences



2. Follow 5 STEPS to finish the online application

2.2 Fill out recommenders and send the notice

Finish (1)~(3) and click **“SAVE”** & **“NEXT”**.

1 Fill out online application form

2 **Fill out Recommenders (Do Not Fill Out)**

3 Pay Application Fee

4 Upload Required Documents

5 Confirm and Submit

Fill out Recommenders (Do Not Fill Out Without Notifying Your Recommenders in Advance.)

Fill out at least two recommenders by selecting "Add a New One" and click on "Select Your Recommender" to add to each application. Be sure to click on "Send Notice" to recommenders for your recommendation request.

Home Previous Save Next

	Name	Job Title	School or Institute	Email
Delete	TEST1	TEST1	TEST1	test1@mx.nthu.edu.tw
Delete	TEST2	TEST2	TEST2	test2@mx.nthu.edu.tw

Add a New One (1) Add recommenders' information

Bachelor Degree | College of Nuclear Science | Department of Biomedical Engineering and Environmental Sciences

(3) Click here to send notice to your recommenders

	Name	Status	Action	
1	TEST1	Not sent	Send Notice	Delete
2	TEST2	Not sent	Send Notice	Delete

Select Your Recommender (2) And select here (at least 2 people)



2. Follow 5 STEPS to finish the online application

2.2 Fill out recommenders and send the notice

3 things you'll need to be aware of about recommendation letters.

- A. Please do not fill out without notifying your recommender in advance.
- B. You may finish the rest part(ex. Upload your documents) first. However, please be aware that the whole application procedure can't be done if recommenders didn't upload recommendation letters.
- C. The following is to let you know the status of the letters of recommendation:

Bachelor Degree | College of Nuclear Science | Department of Biomedical Engineering and Environmental Sciences

	Name	Status	Action	
1	TEST 1	Not sent	Send Notice	Delete
2	TEST 2	Success @2022-02-20 23:07:08	Send Notice	Delete
3	TEST 3	Refused @2022-02-18 15:51:06	Send Notice	Delete

▲ Recommender refused to be your recommender



2. Follow 5 STEPS to finish the online application

2.3 Pay application fee

Finish (1)~(3) and click **“SAVE”** & **“NEXT”**.

The screenshot shows a five-step process bar at the top: 1. Fill out online application form, 2. Fill out Recommenders (Do Not Fill Out), 3. Pay Application Fee (highlighted in dark grey), 4. Upload Required Documents, and 5. Confirm and Submit.

Below the process bar, the page title is "Pay Application Fee". Navigation buttons include "Home", "Previous", "Save", and "Next".

The main content area is divided into sections:

- Applicant Status (Choose either Regular or Discount):** A red box highlights the radio buttons for "Regular" and "Discount". A red annotation "(1) Select status" points to this section.
- Make Payment (You may make payment after well prepared all requirements):** A red box highlights the radio buttons for "Credit card" and "Domestic Payment (can only be done in Taiwan)". A red annotation "(2) Select payment method (once you select, it CANNOT be changed)" points to this section.
- Payment Instruction:** A yellow arrow points to a button labeled "Payment Instruction". A red annotation "(3) Make payment" points to this button.

At the bottom, there is a progress indicator with colored bars.



2. Follow 5 STEPS to finish the online application

2.3 Pay application fee

3 things you'll need to be aware of about paying the fee.

- A. You may finish the rest part(ex. Upload your documents) first. However, please be aware that the your application won't be completed if you didn't pay application fee.
- B. After making the payment, please upload the receipt in Step 4.
- C. The following is to let you know how receipt might be for the successful payment:

Payment Result

Receipt for choosing "Credit card"

Order Number	68D180BE
Card Brand	VISA
PAN	470538*****7937
Authed Amount	NTD \$1
Authorized Response	成功 Success
Auth Code	750019
Auth Code	750019
Transaction No.	O-OBJECT-202111029142707.227-1821
Auth. Response Time	20211029142908
Failed/Rejected Note	

It means you pay successfully

Please make a screen shot of this page as your payment receipt.

Receipt for choosing "Domestic Payment"

國立清華大學 NATIONAL TSING HUA UNIVERSITY

日期: 2021/03/11 第一期: 收執聯

申請編號: [redacted] 申請費一併繳交, 恕不退還, 包含申請未完成、放棄申請、申請資格不符、資料不全、逾期、審核未過、延誤等。
The application fee is non-refundable under any circumstances, including cases of incomplete applications, cancelled applications, ineligible applications, late applications, over-payment, double payment, mistaken payment and etc.

姓名費金額: NTS2000元整
總金額: NTS2000元整

銀行代碼: 004(台灣銀行)
匯款帳號: [redacted]

國內匯款帳號: 請向本行總行或各分行查詢 (ATM、ATM 服務、轉帳印信服務費用需由匯款人自行負擔。
Domestic payment: Take the payment form and make the payment for any Bank of Taiwan branch in Taiwan at the counter (Service Fee 3000.00 is required). Alternatively, you may pay via bank transfer with the use of a bank card (Do NOT use Credit Card) at any ATMs in Taiwan. Any charge for bank transfers shall be borne by the applicant.

3. 如有任何問題請與我們聯繫
For questions, please contact us.
電子郵件 e-mail: chihui@mx.nthu.edu.tw
電話 Telephone: 03-5162461

郵政自動櫃員機交易明細表
Postal ATM transaction receipt

交易日期: 144151
1100312
時間 Time: 144151

經辦機號 ATM ID: 006102112
簿別編號 Slip #: 0760

交易類型 TX Type: 3: 轉帳 TX Date: 1100312
跨行轉帳

銀行編號 Bank ID: 700
IC 卡號 IC Card No.: [redacted]

按現金匯入幣 Amt.: \$2,000
銀行金額 TX Amt.: \$2,000

手續費 Fee: \$100 \$200 \$1000 \$2000 \$15

可扣除金額 Balance
[redacted]

訊息說明 Msg. Description
交易完成

轉帳或跨行轉帳 A/C or Payment ID:
[redacted]

帳號或跨行序號 A/C or TX Seq. NO.:
[redacted]

LUCKY NO.: [redacted]

卡卡卡卡卡卡: 0800-700366
卡卡卡卡卡卡: 04) 23542030
卡卡卡卡卡卡: 轉入帳號請輸入
「7000010」, 「臺灣轉帳」, 31508
卡卡卡卡卡卡: 卡卡卡卡卡卡卡卡卡卡卡卡卡卡
Mobile phone please dial payment number
(04) 23512030

國立清華大學 NATIONAL TSING HUA UNIVERSITY



2. Follow 5 STEPS to finish the online application

2.4 Upload required documents

Upload the necessary documents(only PDF) in this page and click **“SAVE” & “NEXT”**.

1 Fill out online application form

2 Fill out Recommenders (Do Not Fill Out)

3 Pay Application Fee

4 Upload Required Documents

5 Confirm and Submit

Upload Required Documents

Click Upload, then select the file to upload (PDF only). Once click on the "Save", the document is uploaded. The maximum of one file is 90MB.

Home Previous **Save** Next

General Requirements

	Description	Download Application Form(s)
Application form		
*Application fee Payment Receipt		Upload
*One copy of high school diploma	Description	Upload
*One copy of your official high school transcript(s)	Description	Upload
*Certification of Financial Responsibility	Description	Download Upload

If there is this bottom “Description”, please read “Description” before upload.

If there is this bottom “Download”, please click “Download” to get the sample file and “Upload” after filling in.



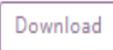
2. Follow 5 STEPS to finish the online application

2.4 Upload required documents

Here are some notice for specific documents you might need to provide:

*Application fee Payment Receipt	
----------------------------------	---

See p.11~p.12

*Declaration form (with signature)			
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Give (write your name in "print" + sign + date) at the bottom of the page

9. 本人保證已閱畢貴校外國學位生申請入學簡章，並了解逾期繳件或未依規定繳交完整且正確申請文件貴校不予受理，本人絕無異議。

I hereby certificate I have read through "Application Instructions for International Students" and understand late submission, incomplete or incorrect submission is not acceptable. The decision by NTHU is final and irrevocable.

申請人 / Name of Applicant (Print)

簽名 / Signature

日期 / Date



2. Follow 5 STEPS to finish the online application

2.4 Upload required documents

Here are some notice for specific documents you might need to provide:

Upload Required Documents
Click Upload, then select the file to upload (PDF only), Once click on the "Save", the document is uploaded. The maximum of one file is 90MB.

Home Previous Save Next

General Requirements

Application form	Description	Download Application Form(s)
------------------	-------------	------------------------------

111FB0001 | Bachelor Degree | College of Nuclear Science | Dep

*Statement of Purpose	Description	Download	Upload
*The online application form			Upload
*Personal Profile	Description	Download	Upload
*Secondary School Report	Description	Download	Upload
*English Language Proficiency	Description		Upload
Proof of Mandarin Proficiency	Description		Upload

Download from "Application form" which is in the same section but upper side. Please attach your photo and sign at the bottom and then upload.



2. Follow 5 STEPS to finish the online application

2.5 Confirm and submit(finish before DEADLINE)

Check all documents you uploaded again and click **“Confirm and Submit”**. **Once you submit, all documents can't be revised.**

The screenshot shows a five-step progress bar at the top. Step 5, 'Confirm and Submit', is highlighted in dark grey. Below the progress bar, the page title is 'Confirm and Submit'. A 'Previous' button is visible. The main section is titled 'Application Form' and contains the instruction 'Please check and confirm.' Below this is a 'Personal Data' section with a table for name entry. The table has columns for 'English Name', 'First Name', and 'Last Name'. The 'English Name' column contains the text '* English Name'. The 'First Name' column contains 'rwe' and the 'Last Name' column contains 'thn'. Below the table, there is a note: 'Please print as it appears on your passport name(s) and do not use abbreviations. Fill out your name (the beginning of each word) in capital letters. Ex. Andrew Shu'. At the bottom of the form, there are 'Previous' and 'Confirm and Submit' buttons. A large red arrow points down to the 'Confirm and Submit' button, which is also highlighted with a red box.

1	2	3	4	5
Fill out online application form	Fill out Recommenders (Do Not Fill Out)	Pay Application Fee	Upload Required Documents	Confirm and Submit

Confirm and Submit

Previous

Application Form

Please check and confirm.

Personal Data

* English Name	rwe	thn
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Please print as it appears on your passport name(s) and do not use abbreviations. Fill out your name (the beginning of each word) in capital letters. Ex. Andrew Shu

Previous Confirm and Submit



3. Review by OGA and departments

3.1 Please wait for further notification about replenishment.

After submitting the correct documents before deadline, the files will be reviewed by the OGA first and we might require replenishment(notice by email) if it's necessary. And after that, your application will be sent to the departments for reviewing. All you have to do is wait patiently for the final result.

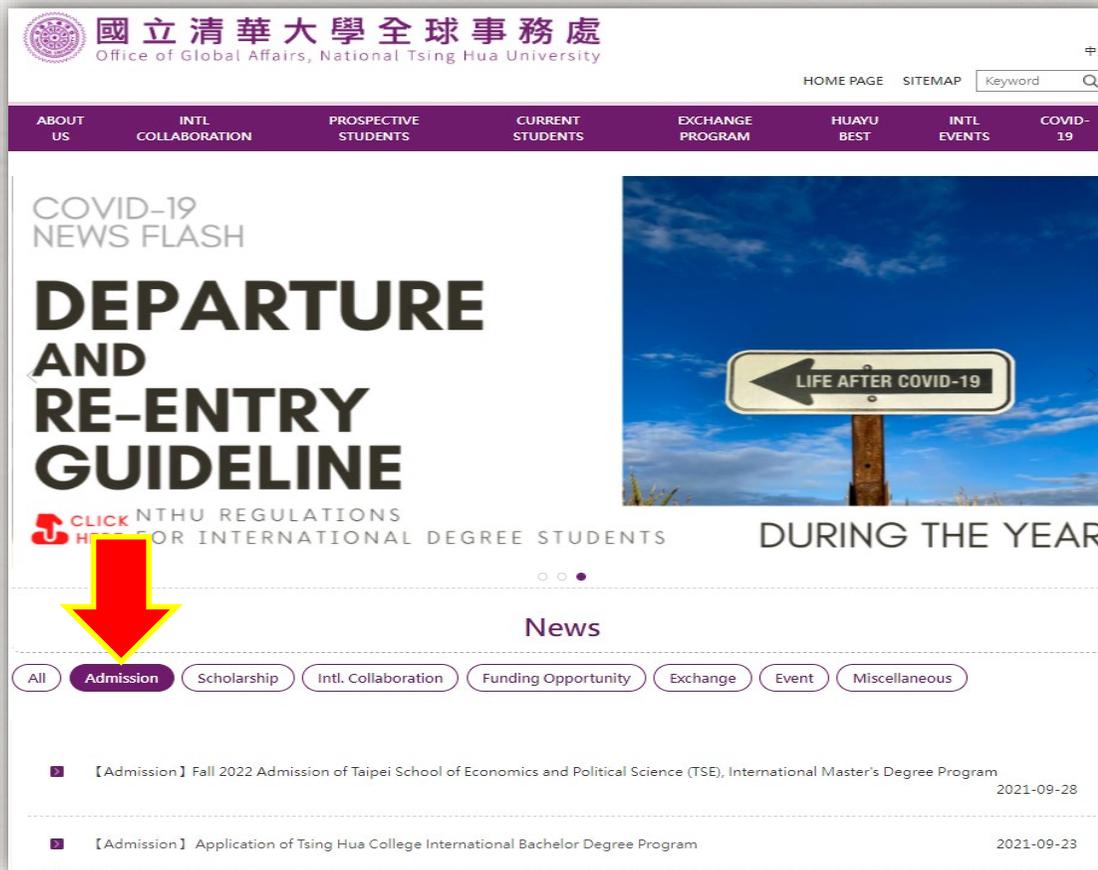
**You may find the announcement date in the application guideline*



4. Admitted list announcement

4.1 Check the admission result on OGA website.

We will also inform you by email and you may come back to check your status on the NTHU International Student **Online Application System**.



The screenshot shows the website of the Office of Global Affairs, National Tsing Hua University. The header includes the university's name in Chinese and English, a search bar, and navigation links for HOME PAGE and SITEMAP. A purple navigation bar contains links for ABOUT US, INTL COLLABORATION, PROSPECTIVE STUDENTS, CURRENT STUDENTS, EXCHANGE PROGRAM, HUAYU BEST, INTL EVENTS, and COVID-19. The main content area features a large banner for 'COVID-19 NEWS FLASH' with the title 'DEPARTURE AND RE-ENTRY GUIDELINE' and a sub-header 'NTHU REGULATIONS FOR INTERNATIONAL DEGREE STUDENTS DURING THE YEAR'. A red arrow points to the 'Admission' category in the 'News' section. Below the arrow, there are two news items:

- 【Admission】 Fall 2022 Admission of Taipei School of Economics and Political Science (TSE), International Master's Degree Program 2021-09-28
- 【Admission】 Application of Tsing Hua College International Bachelor Degree Program 2021-09-23





國立清華大學
NATIONAL TSING HUA UNIVERSITY

Fall/Spring Admission



**Make your dream come true
in Tsing Hua University!**



<https://oga.site.nthu.edu.tw/> | drs@my.nthu.edu.tw