

AY 2027/2028 Information Sheet



SOGANG UNIVERSITY





SOGANG UNIVERSITY EXCHANGE & VISITING PROGRAM INFORMATION SHEET AY 2027/2028

General Information

Office	Office of International Affairs (OIA)
Websites	University https://www.sogang.ac.kr/en OIA http://inbound.sogang.ac.kr Nomination/application platform http://inboundapply.sogang.ac.kr/
Mailing address	Berchmans Woojung Hall #201 35 Baekbeom-ro, Mapo-gu, Seoul 04107, Korea Tel: +82-2-705-8118
Contact information	Inbound/Outbound Exchange, Visiting program (Fee-paying), Partnership and Agreements <ul style="list-style-type: none"> • Mr. David JEONG (Europe) Tel. +82-2-705-8316 / oia.europe@sogang.ac.kr • Mr. Jason KIM (Special program, Visiting Program) Tel. +82-2-705-7855 / specialprogram@sogang.ac.kr • Ms. Vanessa KIM (Americas) Tel. +82-2-705-8266 / oia.americas@sogang.ac.kr • Mr. Yosep PARK (Visiting Program) Tel. +82-2-705-7861 / specialprogram@sogang.ac.kr • Ms. Yu Min KIM (Asia-Pacific) Tel. +82-2-705-7804 / oia.apacmea@sogang.ac.kr

Academic Calendar (Korean academic year starts in March – making Fall the 2nd semester)

	Fall Semester (Semester 2 in Korea)	Spring Semester (Semester 1 in Korea)
Calendar link	https://www.sogang.ac.kr/en/academic-support/calendar	
Semester dates	Sep 1 – Dec 21 (TBA)	Mar 3 – Jun 22 (TBA)
Recommended Date of arrival	Around 7 days prior to the start of semester for Orientation	
On-campus orientation	Usually 3-4 days before the start of the semester * Please note that the on-campus orientation may be held online depending on circumstances.	

Nomination & Application Deadlines

	For fall semester	For spring semester
Online platform opens	Early April	Early October
Nomination deadline	May 15	Nov 15
Application deadline	May 30	Nov 30

※ Nomination/application must be submitted through the online platform. See next page for more information.

Eligibility	
GPA Requirement	There is no minimum GPA requirement to participate in the program. However, students must meet the standards set by their home institution to study abroad. It is highly recommended that students score more than 80/100 in percentile scale.
Language Requirement	<p>Lectures taught in English <u>Students are not required to submit proof of English Language Proficiency.</u> However, students from non-English speaking countries are highly <u>recommended</u> to have English proficiency scores equivalent to or higher than TOEFL iBT 79 (total) or IELTS 6.5.</p> <p>Lectures taught in Korean Students are not required to submit proof of Korean Language proficiency. However, it is highly recommended that students have Korean Proficiency equivalent to or higher than TOPIK level 4 in order to take courses conducted in Korean.</p>

Nomination & Application Procedure	
Nomination	<p>Students must be officially nominated by their home institutions in order to gain access to the online platform for application. For this, each partner institution will be given a user ID and password for the Sogang's online platform.</p> <p>After the nomination has been made, students will receive detailed instructions regarding application procedures, as well as the log-in information for the online application platform. <u>Dear partners, nominations sent by e-mail cannot be accepted. Please formally nominate the students through the online platform.</u></p>
Application	<p>① When officially nominated by their home institutions, nominees will be given access to Sogang's application system.</p> <p>② Students must complete the online application form and submit the required documents within the application deadline. <u>Late applications will not be entertained.</u></p> <p>③ <u>If documents are in a language other than English or Korea, please attach a translation.</u></p> <p>[Online Submission] Required for All Applicants</p> <p>1) Copy of Passport (valid until at least 6 months after the end of exchange term)</p> <p>2) Portrait Photo (JPG/JPEG format, color photo taken within the last 6 months) *This will be on your student ID card.</p> <p>3) Certificate of Bank Balance: USD 5,000 per semester (<u>USD 10,000 per year</u>) *Documents provided by parents, or siblings (*in the case of deceased parents) can be accepted if additional document(s) to prove the relationship can be submitted.</p> <p>4) Academic Transcript or Certificate of Enrollment</p> <p>5) On-Campus Housing Application Form (dormitory applicants only)</p> <p>6) Sogang Global Scholarship Form (optional)</p> <p>7) Recommendation Letter for KAP200 (Intensive Korean program) applicants</p> <p>[Submission by Post] * Only for students whose nationalities are of non-OECD Countries (Deadline: for Fall Semester – May 30 / for Spring Semester – Nov 30) (Students who have OECD nationalities are exempt from document submission by post.) <u>*link to the list of OECD countries: List of OECD Member countries - Ratification of the Convention on the OECD*</u></p> <p>1) "Original" Certificate of Bank Balance: USD 5,000 per semester (USD 10,000 per year) * issued within 30 days from the application deadline - If submitting a guardian's statement, an additional document to prove the relationship (ex: family registration, birth certificate, etc.) is required.</p> <p>2) "Original" Academic documents (transcript or certificate of enrollment) with Apostille or Consulate Verification * <u>Students with Chinese nationality : Academic documents issued by CHSI are required.</u> (No need for Apostille or Consulate Verification)</p> <p>*Please refer to the table on the next page for more information regarding the required documents. <u>*If applicants fail to mail in the documents within the due date, their admission may not be granted.</u></p>
Admin Fee Payment	<p>Once the application is completed, an invoice for the KRW 70,000 Admin Fee will be sent through the Flywire service by email. The Certificate of Admission for visa application will be issued after the Admin Fee payment has been completed.</p> <p>The Admin Fee will be used to support student services and activities, such as orientation and farewell events for incoming students.</p>

Required Documents

	Applicant's Nationality		
	OECD* Country	Non-OECD Country	China (*For applicants who obtained their academic credentials or degree in China only)
Online (through the application portal)	1) Copy of Passport (valid until at least 6 months after the end of exchange term) 2) Portrait Photo (JPG/JPEG format, color photo taken within the last 6 months) *This will be on your student ID card. 3) Certificate of Bank Balance: USD 5,000 per semester (<u>USD 10,000 per year</u>) *Documents provided by parents, or siblings (*in the case of deceased parents) can be accepted if additional document(s) to prove the relationship can be submitted. 4) Academic Transcript or Certificate of Enrollment 5) On-Campus Housing Application Form (dormitory applicants only) 6) Sogang Global Scholarship Form (optional) 7) Recommendation Letter for KAP200 (Intensive Korean program) applicants		
Post (After submitting the online application)	Not needed	1) Original Academic Documents (transcript or certificate of enrollment) with Apostille or Consulate Verification 2) Original Bank Statement - minimum balance of USD 5,000 per semester (USD 10,000 per year) - <u>issued within 30 days from the application deadline</u> - If submitting a guardian's statement, an additional document to prove the relationship (ex: family registration, birth certificate, etc.) is required. - Apostille / Consulate verification is not required for the bank statement	1) Original Academic Documents (transcript or certificate of enrollment) issued by CHSI** <u>(No need for Apostille or Consulate Verification)</u> **CHSI: China Credentials Verification (https://www.chsi.com.cn/) 2) Original Bank Statement - minimum balance of USD 5,000 per semester (USD 10,000 per year) - <u>issued within 30 days from the application deadline</u> - The account balance must remain for at least 30 days - If submitting a guardian's statement, an additional document to prove the relationship (ex: family registration, birth certificate, etc.) is required. - Apostille / Consulate verification is not required for the bank statement
* link to the list of OECD countries: List of OECD Member countries - Ratification of the Convention on the OECD* * Mailing Address: Inbound Exchange Team, Room #201 Berchmans Woojung Hall, 35 Baekbeom-Ro (Sinsu-dong), Mapo-Gu, Seoul 04107, Korea			

Acceptance & Refusal

Acceptance Package	<p><u>We will send out Acceptance Packages by e-mail for students who have completed the document submission.</u> The Acceptance Package will include the following documents that students will need for visa application.</p> <ul style="list-style-type: none"> • Photocopy of Certificate of Admission • Photocopy of Certificate of Business Registration (document written fully in Korean)
Rejection (refusal)	<p>Please kindly note that being nominated does not guarantee acceptance to the program. In following cases, Sogang University reserves the right to reject/refuse applicants:</p> <ul style="list-style-type: none"> • Applicant fails to fully submit his/her online application within the given deadline • Applicant fails to mail in the original documents within the given deadline • Applicant fails to complete the Admin Fee payment within the given deadline

Academic Information

Level of Study	Both undergraduate and graduate levels, depending on student exchange agreement
Course Load per Semester	<p>Undergraduate: 9-15 credits (minimum-maximum) Graduate: 3-12 credits (minimum-maximum)</p> <ul style="list-style-type: none"> In general, courses at Sogang are three-credit courses. 1 Credit hour indicates 15 classroom hours per semester. In general, the credit conversion ratio (credit to ECTS) is 1:2 for undergraduate-level lectures and 3:8 for graduate-level lectures. (Please consult with home institution) <u>Students are not allowed to take more than 15 credits (exception: KGP60 students).</u>
Courses taught in English	<ul style="list-style-type: none"> Around 20% of all courses in the undergraduate program are taught in English. Students can take courses across all majors with an exception to courses that are restricted to exchange students. (detailed information next page) Undergraduate students are not allowed to take graduate courses. However, graduate students are allowed to take courses in undergraduate and graduate levels.
Course Catalog (course list)	<p>http://sis109.sogang.ac.kr/sap/bc/webdynpro/sap/zcmw9016?sap-language=EN#</p> <ul style="list-style-type: none"> 1st semester: Spring semester, 2nd semester: Fall semester (Korean academic year) Please check the box next to “Courses for Exchange & Visiting Students” and click “Search”. Please note that not all courses offered in English are open to exchange & visiting students. If a student is proficient in Korean, he may take courses conducted in Korean language. For these courses, do not check the box “Courses for Exchange & Visiting Students”. Finalized course lists for each semester will be available about a month prior to the beginning of the semester. If students need to sign their Learning Agreements before the semester begins, please refer to the course lists from the past.
Course Registration	<p>Course registration is done online, on a <u>first-come, first-served</u> basis. Specific dates for course registration will be announced to students by email.</p> <ul style="list-style-type: none"> Fall semester: mid/end of July Spring semester: mid/end of January
Transcript	<p>Transcripts will be issued about a month and a half after the end of the semester. Digital version of academic transcript will be sent to the student’s home university.</p> <ul style="list-style-type: none"> Fall semester: early February Spring semester: early August
Grading System	<p>Sogang adopts a 4.3 point grading system. Link: Recognition of Grades and Credits</p>

Academic Information

Study Areas Offered to Exchange & Visiting Students (Undergraduate Programs)

College of Humanities	<ul style="list-style-type: none"> • Korean Language & Literature • History • Philosophy • Religious Studies • Division of English • European Languages and Cultures • Chinese Culture • Humanities-based Interdisciplinary Studies
College of Social Sciences	<ul style="list-style-type: none"> • Sociology • Political Science • Psychology
College of Economics	<ul style="list-style-type: none"> • Economics
Sogang Business School (AACSB)	<ul style="list-style-type: none"> • Business Administration
College of Media, Arts, and Science	<ul style="list-style-type: none"> • Journalism and Strategic Communication • Media & Entertainment • Art & Technology
College of Natural Sciences	<ul style="list-style-type: none"> • Mathematics • Physics • Chemistry • Life Sciences • Science-based Interdisciplinary Studies
College of Engineering	<ul style="list-style-type: none"> • Electronic Engineering • Chemical and Bio-molecular Engineering • Mechanical Engineering • System Semiconductor Engineering • Semiconductor Engineering
College of Computing	<ul style="list-style-type: none"> • Computer Science and Engineering • Artificial Intelligence • AI-based Interdisciplinary Studies
Loyola International College	<ul style="list-style-type: none"> • Division of Global Korean Studies <ul style="list-style-type: none"> - Global Korean Studies, Korean as Foreign Language tracks • Geppert School of International Studies <ul style="list-style-type: none"> - International Relations, International Trade, Asia Studies tracks • Division of Global Interdisciplinary Studies <ul style="list-style-type: none"> - Global Business, Global Economics, Global Media tracks

- There is high demand in certain areas of study, especially in the following departments: Business Administration, Journalism, Media and Entertainment, and Art & Technology.
- Securing courses from these departments could be very competitive. Course selection is not guaranteed. Therefore, it is highly advised that students be flexible with their learning agreements.

Academic Information

Study Areas Offered to Exchange & Visiting Students (Graduate Programs)

Graduate School (general programs)	<ul style="list-style-type: none"> • Korean Language and Literature • English Language and Literature • German Language and Literature • French Language and Literature • Chinese Language, Literature and Culture • History • Philosophy • Religious Studies • Sociology • Psychology • Mass Communications • Political Science • Law • Economics • Business Administration • Global Korean Studies • Mathematics • Physics • Chemistry • Life Sciences • Electronic Engineering • Chemical and Bio-molecular Engineering • Computer Science and Engineering • Mechanical Engineering • Art & Technology • Science Communication • Gender Studies • Southeast Asian Studies • Biomedical Engineering • Management of Technologies • Mathematics Education • History Education • Critical Global Studies • Artificial Intelligence • Counseling Psychology • Real Estate • Global Legal Studies • Mental Coaching & Creative Leadership • Semiconductor Engineering
Professional Graduate Schools	<ul style="list-style-type: none"> • Graduate School of International Studies (GSIS) • Sogang Business School (AACSB) – <u>may or may not teach in English</u> • Graduate School of Theology – Restricted • Graduate School of Metaverse - Restricted • Sogang Law School - Restricted • Graduate School of MOT – Restricted
Special Graduate Schools	<ul style="list-style-type: none"> • Graduate School of Public Policy - Restricted • Graduate School of Education - Restricted • Graduate School of Economics - Restricted • Graduate School of Media & Communication- Restricted • Graduate School of Information & Technology - Restricted

- Some programs in the graduate school level (marked in red) are restricted to exchange & visiting students.
- **From Fall 2022, the Sogang Business School paused offering courses taught in English.**
- Courses from the Sogang Business School (graduate level) and GSIS have a different registration system.
* Students get approval to join the courses from the lecturers in the 1st week of the semester, instead of directly adding them using course registration portal.

Korean Language Programs

Overview

Exchange & visiting students may choose from three different types of Korean language programs. Nevertheless, taking a Korean language course is **NOT** a requirement – as students are able to take up to 15 credits in their areas of study.

Intensive Korean Language Course (KAP200)

*Offered by Korean Language Education Center (KLEC)

Korean Language for Academic Purposes (KAP200) – 12 credits

Schedule	Mon-Fri (5 times a week) * 10 weeks , 200 hours per semester
Eligibility	Students majoring or minoring in Korean/Asian Studies
Levels	1-6 (1 is the lowest level; beginner)
Class Size	Maximum 16 students per class
Syllabus	https://klec.sogang.ac.kr/?url=/main/index.php

- **Exchange Student:** Only the students majoring or minoring in Korean Language/Korean Studies/Asian Studies will be allowed to register for the intensive program (KAP200). Transcripts that students submit during application will be used to determine the student's eligibility. Applicants for KAP200 must submit a Recommendation Letter written by a professor from academic department related to the fields of Korea/Asia Studies.
- **Fee-paying Visiting Student:** There are no major restrictions. Fee-paying students who wish to take KAP200 at their own expense are not required to submit a recommendation letter.
- Students who take KAP200 may register for one extra course (3 credits) from the undergraduate or graduate-level program.

Evening Korean Language Course (KGP60)

*Offered by Korean Language Education Center (KLEC)

Korean Language for General Purposes (KGP60) – 3 credits

Schedule	Mon, Tue, Thu (3 times a week)* 10 weeks, 60 hours
Class Size	Around 12-16 students
Levels	1-3 (1 is the lowest level)
Fee	Tuition: KRW 800,000, textbook: KRW 50,000 – KRW 65,000
Credits	3 credits
Syllabus	https://klec.sogang.ac.kr/?url=/main/index.php

- This is an optional, entry-level Korean class offered by KLEC in the **evening**.
- Tuition for this program is not waived through the exchange student agreement.

Korean Language for Exchange & Visiting Students

*Offered by Office of International Affairs

Korean Language for Exchange & Visiting Students (from the Office of International Affairs)

Schedule	Two 75-minute meetings per week (45 hours per semester)
Eligibility	All students (subject to online course registration)
Levels	Beginner (levels 1-2), Intermediate (levels 3-4)
Class Size	Maximum 70-80 students per class
Credits	3 credits

- Korean Language for Exchange & Visiting Students is an undergraduate-level lecture offered by the Office of International Affairs. Unlike the intensive KAP200, this 3-credit course draws more focus on the cultural, societal aspects of Korea.
- Please kindly note that this lecture is divided into three levels; Beginner and Intermediate. Due to this arrangement, TOPIK-equivalent level (levels 1 to 6) will not be indicated on the academic transcript.

Program Fees

- **KAP200**
 - 1) **Exchange Students:** Tuition is waived by the Office of International Affairs
 - 2) **Fee-paying Visiting Students:** Tuition must be paid directly to KLEC by the students.
- **KGP60:** Tuition of KRW 800,000 will be charged for the optional KGP60 (evening) program.
- **Korean Language for Exchange & Visiting Students:** This course is a regular semester course offered through the Office of International Affairs and is not subject to a separate tuition fee.

Housing

On-Campus Housing

Gonzaga Hall (On-campus dormitory)

<https://gonzaga.sogang.ac.kr/home/main.jsp>

Application

Students who wish to live on-campus must apply for housing during the online application period. Students who apply for on-campus housing are required to submit a Health Report Form, officially signed or stamped by a doctor. Housing is not guaranteed due to high demand from local students.

Room Rate

Prices in Korean Won (KRW)

Stay Type	16 weeks (Semester only)	25 weeks (Semester + vacation)
Room	2,112,200	3,132,500

※ Prices are based on the rates from spring 2026 semester and are subject to change.

※ **At the moment, the dorm does not offer meal plans.**

Room Type

Double rooms only (2 students in 1 room) – if you wish to live alone, please seek off-campus housing

For students who need special assistance, please reach out to Sogang OIA.

Room Facilities

Single bed, wardrobe, desk, chair, bathroom with a shower, air conditioner, wireless internet access, 220-volt outlets (please bring adapter for electronic appliances).

※ Students must bring their own beddings or purchase them locally (duvets, pillows etc.)

※ Students can use bedding rental service through Sogang's partner housing agents.

Off-campus Housing

Office of International Affairs is working with variety of housing agents in order to offer safe and affordable off-campus housing options. Students can refer to some of the links provided below to search for places to stay off-campus.

1. EnKo Sharehouse : <https://stay.enko.kr/en>

2. HomestayKorea : <https://www.homestaykorea.com/> (Homestay with Korean family)

Estimated Cost of Living

Below is an estimate of the cost of living in Korea. The actual cost can differ depending on the student's life style. Please note that all costs below are subject to change without prior notice.

Housing	KRW 500,000 to KRW 1,500,000 per month, depending on room type
Meals	KRW 500,000 per month
Transportation	KRW 70,000 per month, using public transportation (subway, bus)
Books & Supplies	KRW 150,000 in the beginning of semester
Miscellaneous	KRW 200,000 per month

Visa/Immigration

Visa to Korea	<p>Exchange students have to apply for a visa (D-2-6) prior to their arrival in Korea. Fee-paying Visiting students have to apply for a visa (D-2-8) prior to their arrival in Korea.</p> <p>Students need to take the documents included in their acceptance package to the local Korean Embassy or Consulate and apply for visa.</p> <p>Required documents for visa application</p> <ul style="list-style-type: none">• Certificate of Admission• Certificate of Business Registration - Sogang University• Visa Application Form <p>Additional documents may be required depending on the student's place of residence. Please contact the local Korean Embassy or Consulate and check the documents required for visa application.</p> <p>It is strongly recommended that students plan ahead and apply for their visa as soon as they receive their acceptance packages.</p>
RC Registration	<p>Upon arrival, all exchange students must apply for Residence Card(RC) Registration. All foreigners intending to stay in Korea for more than 90 days are subject to RC Registration. Sogang OIA will assist students with RC Registration when the semester begins.</p>

Additional Information

Insurance	<ol style="list-style-type: none">1. All exchange & visiting students are required to purchase a traveler's insurance that covers all medical costs, emergencies, and accidents during the period of their study at Sogang.2. Additionally, all exchange & visiting students are obliged to sign up for the Korean national healthcare (NHIS). This is a mandatory insurance policy required by the Korean government. The premium (price) per month is around USD 60. It is our policy that exchange & visiting students keep both insurances active throughout the exchange & visiting program.
Buddy Program	<p>Sogang has a very active student organization called Hands Up for Gathering (HUG). Buddies from HUG are Sogang students who help international students adjust smoothly into the life and culture of Korea. HUG organizes different field trips, parties, Korean language tutoring, and many cultural activities. Students are automatically applied for the buddy program when submitting their online application for exchange. The buddies will start contacting the exchange students from 2 weeks before the semester starts.</p> <p>https://www.instagram.com/soganghug_official/?hl=en</p>