

National Tsing Hua University

Guidelines for Subsidizing Faculty Attendance at International Conferences

Approved by the Office of Global Affairs Administrative Meeting on April 29, 2024

Approved by the President on June 4, 2024

1. The Office of Global Affairs (OGA) of National Tsing Hua University (NTHU) has established these Guidelines for Subsidizing Faculty Attendance at International Conferences (hereinafter referred to as the “Guidelines”) to encourage faculty members to participate in important international academic conferences, enhance international engagement and influence, and strengthen international academic exchange.
2. The primary funding source for this subsidy program is the Higher Education Sprout Project.
3. Eligible applicants are full-time Associate Professors and full-time Assistant Professors currently employed by NTHU.
4. The subsidy covers round-trip airfare on Taiwan-based carriers, economy class, based on the most direct route between Taiwan and the conference venue. Reimbursement shall be provided within the approved funding amount and based on actual expenses incurred.
5. The term “important international academic conference” refers to an academic event that makes a significant contribution to the academic reputation of NTHU. The significance of such conferences shall be determined by the respective college. Applications must be reviewed by the applicant’s affiliated college (and department/institute) before submission.
6. Each faculty member may receive this subsidy at most once per year. Participation in the international conference must be approved by the applicant’s department/institute chair and dean prior to applying for this subsidy.
7. Detailed application procedures and review criteria shall be separately prescribed in the Implementation Regulations.
8. These Guidelines shall take effect upon approval by the Office of Global Affairs Administrative Meeting and authorization by the President. The same procedure shall apply to any amendments.