**獲獎前──申請期：**

1. 申請表
2. 計畫書或訪問單位邀請函，依當年度公告
3. 切結書

**獲獎後──相關證明文件：**

1. 去程及返程登機證
2. 電子機票
3. 心得報告暨訪問單位評語
4. 赴辦公室簽署領據

**During Application：**

1. Application Form
2. Visiting Plan or Invitation Letter from Host Institution. Depends on the announcement annually
3. Affidavit Letter

**After confirming the qualification：**

1. Boarding Pass
2. E-ticket
3. Report with the commend from Host Institution
4. Signature the receipt at administrative office

**國立清華大學國際訪問獎／領航計畫心得報告**

獲補助年度：\_\_\_\_\_\_\_\_\_（\_\_\_\_\_\_\_學年度）

中文姓名：\_\_\_\_\_\_\_\_\_

系所、學位別、年級：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

薦送事由：\_\_\_\_\_\_\_\_\_（\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_）

研修國家：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

研修單位：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**一、緣起**

**二、研修單位簡介**

**三、國外研修之專業學習（課內）**

**四、國外研修之生活學習（課外）**

**五、研修之具體效益（條列式）**

**六、感想與建議**

**七、訪問單位提供之評語／成績證明**

**Report of NTHU International Visiting Scholarship / Pilot Program**

Year of Award：\_\_\_\_\_\_\_\_\_（\_\_\_\_\_\_\_ Academic year）

Name：\_\_\_\_\_\_\_\_\_

Department, Degree, Grade：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason of Application：\_\_\_\_\_\_\_\_\_（\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_）

Country you would like to visit：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution you would like to visit：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I. Motivation or Reason of Application**

**II. Introduction of Targeted Institution**

**III. Professional training during research**

**IV. Cultural/Daily learning during visitation**

**V. Effective (by bullet point)**

**VI. Review and suggestion**

**VII. Evaluation by the Institution you visit**